

Inclusion Support Program (ISP) Process for Families - Funding

1 Sign a Request for Service

The first step for families within the Inclusion Support Programme is to complete a Request for Service form. This form gives permission for the Inclusion Professional to speak with the service about your child's inclusion. The service is to complete the first page of the form and pages two and three are to be completed by the family. The Request for Service form can be found on the Gowrie SA website. The service is responsible for submitting this form to Gowrie SA Inclusion Agency. *Please note, a child does not need a diagnosis for a Request for Service to be signed.

2 Inclusion Professional is Assigned

An allocated Inclusion Professional works with the service to support the capacity of all educators by providing free advice and support. The Inclusion Professional will visit according to the inclusion support needs of the service with the aim of increasing the inclusion of every child in all aspects of the program. They will continue to visit and provide advice and support to educators regardless of whether there are children who meet the criteria to receive funding. They will guide the director and educators through creating a Strategic Inclusion Plan and facilitate reflection on their current inclusion practices.

3 Sign the Family Consent Form

If your child has a diagnosed disability or is undergoing diagnosis AND the service has chosen to apply for funding, you will be asked to sign Permission to Share form (Family consent). This gives the service permission to share information for the purposes of the Inclusion Support Programme. The Permission to Share form located on the Gowrie SA website.

4 Provide Documentary Evidence

If your service has chosen to apply for funding, you will be asked to supply documentary evidence of your child's disability. For further information, please visit the IDFM website and refer to the Documentary Evidence FAQ.

5 Service Applies for Funding

The purpose of the Inclusion Development Funding subsidy is to increase the number of educators in the room when needed. This will mean that your child's room will have a higher educator to child ratio, and allow all educators to better support your child with their inclusion needs. For further information, please refer to The Role of the Additional Educator Fact Sheet.

