

# How to become Inclusion Ready

Understanding • Recognising • Resources • Knowledge • Continuous Reflection

## Key elements to becoming an Inclusion Ready Service:

- **Understanding** what is required to ensure each and every child has access to your service.
- **Recognising** the diverse needs of each and every child.
- Sourcing appropriate **Resources** to support each and every child to attend your service. Extending on educator knowledge to include each and every child.
- Ensure **Continuous Reflection** on educator and leadership practices to build capacity.

### Step 1.

Critically reflect on the capabilities of your service. What are you doing well? How does the service ensure that every child is included? As a service, what is the attitude towards inclusion?

### Step 2.

Ensure the service Philosophy and Policies support and reflect the Inclusion of each and every child.

### Step 3.

Get to know your families – really get to know them. Find out their thoughts and feelings, their goals for their child/children. Work out the best communication strategies when working with families who have a child or children with inclusion rights/needs as this might look different.

### Step 4.

Find out where you can access support - consider the community organisations and services available in your local area. These could include the local library, GP Plus Clinics, Multicultural groups, refugee services, National Disability Insurance Scheme providers community groups, etc.

### Step 5.

Form partnerships with therapists, specialists, families and the community. Seek guidance and support from organisations skilled in the specific areas of need. When possible, share information or outcomes from other organisations (e.g. school, kindergarten, NDIS, community groups, allied health professionals)

### Step 6.

Get the whole service on board (stakeholders, staff, families and the wider community). Collaborate /network to achieve desired outcomes and goals. Help the service to understand the relevant legislation and National Quality Standard requirements around inclusion.

### Step 7.

Understand and work toward improvements with National Quality Standard requirements - for example:

- Element 1.1.5 Every child is supported to participate in the program.
- Element 2.1.1 Each child's health needs are supported.
- Element 6.2.2 Current information is available to families about community services and resources to support parenting and family wellbeing.
- Element 6.3.1 Links with relevant community and support agencies are established and maintained.
- Element 6.3.3 Access to inclusion and support assistance is facilitated.

### Step 8.

Ensure the service has access to the new Inclusion Support Portal regardless of needs within the service. This enables the service to create their Strategic Inclusion Plan and demonstrates their inclusion readiness.